

RULES OF I.T. USAGE

1. These Rules are called the 'Rules of IT usage of NLUO, Cuttack. These are applicable to the users of the IT in the University.
2. These rules cover access to the internet by users, in any way and at any time, wherever University facilities, equipment or connections are involved, including access from any part of the campus network.
3. Rules for Info-tech usages:
 1. The networking/Internet facilities are provided for the use of users in undertaking their academic course work or research. The University monitors usage of IT facilities to the extent necessary for the efficient operation and management of these facilities, to ensure compliance with its obligations and to ensure that the rules and policies governing use are adhered to;
 2. Such use shall not interfere with the legitimate use of the facilities by others.
 3. Such use shall not infringe any other University policy or rules.
 4. No user shall access, download, retain, distribute or disseminate any images, text, materials or software which
 - a) are or might be considered to be indecent or obscene.
 - b) Are or might be offensive or abusive in that its content is or may be considered to be a personal attack, rude or personally critical, sexist, racist or personally harassing or which could bring the university into disrepute.
 5. The content of all sent e-mail messages shall be lawful, and no include defamatory or libelous statements. Care should be taken to ensure that it is clear whether the views expressed are those of the University or whether the author is representing his/her personal views, where this could have implications for the University.
 6. The internet must not be used to access, create, transmit, print or download material that is derogatory, defamatory, obscene, or offensive such as slurs, epithets, images or anything that may be construed as harassment or disparagement based on race, color, national origin, sex, sexual orientation, age, disability, medical condition, marital status, religious or political beliefs.

7. Such use will be limited by the laws of intellectual property rights.
8. The internet shall not be used to send or participate in chain letters, pyramid schemes or other illegal schemes.

4. The following are strictly prohibited

- a) Visiting/downloading material/video of a pornographic or unlawful nature.
- b) Sending or posting discriminatory harassing, or threatening messages or images;
- c) Using the networking resources for personal commercial gain;
- d) Stealing, using, or disclosing someone else's code or password without authorization;
- e) Sending or posting messages or material that could damages the University's image or reputation.
- f) Participating in the viewing or exchange of pornography or obscene materials.
- g) Sending or posting messages that defame or slander other individuals;
- h) Attempting to break into the computer system of another organization or person;
- i) Refusing to cooperate with a security investigation;
- j) Using the Internet for political cause or activites or any sort of gambling;
- k) Passing off personal views as re-presentating those of the University.
- l) Sending anonymous e-mail messages
- m) Playing LAN based games which may reduce the efficiency of network transmission.
- n) Hacking/attempt to heck a computer system.

- o) Unauthorized attempt to destroy, delete, alter any information residing in a computer resource which diminishes its value or utility or affects its injuriously by any means
 - p) All Phishing activities
 - q) Bypassing the server
 - r) Using proxy tools
 - s) Downloading using P2P tools
5. Users shall not misbehave with InfoTech committee support staff.
 6. Users shall not install their own Wi-Fi switches/ access points
 7. Users shall not attempt to damage/damage any active/passive devices/ components used for establishing networking services in the university

Violation of any of these rules shall be treated as gross misconduct which could attract disciplinary action. Serious or repeated violation will lead to disciplinary proceedings being initiated, and may lead to disciplinary action under the terms of the relevant disciplinary procedure. Such disciplinary actions may include withdrawal of access to networking facilities, and even suspension or expulsion from University when there has been a serious or repeated breach.