



# National Law University Odisha

34

(established by Odisha Act IV of 2008)

Accredited with grade 'A' by NAAC

## QUOTATION CALL NOTICE

No. NLUO/ACAD/18876/2023

Dt.26/05/2023

The Registrar, National Law University Odisha, Cuttack invites sealed item rate quotations for the following work/items.

**Name of the Work: "Enquiry of quotation for Purchase of Miscellaneous Items (Computer / IT) at NLUO, Cuttack."**

Paper Cost	₹.500.00
EMD	₹.1,000.00
Last date & time of receipt of Quotation	06/ 06/2023 at 15.30 PM
Date & time of opening of Quotation	06/ 06/2023 at 16.30 PM

Quotation documents containing Eligibility Criteria, Terms and Condition can be obtained from the Office of The Registrar, National Law University Odisha, Cuttack on all working days from 10.00 AM to 05.00 PM by the payment of Paper Cost (Non-refundable) in the shape of Demand Draft from any scheduled Bank in favour of *REGISTRAR, National Law University Odisha* payable at *Cuttack* or can be downloaded from Institute website [www.nluo.ac.in](http://www.nluo.ac.in) up to schedule date and time.

Intending eligible bidders must enclose PRE QUALIFICATION documents i.e. self-attested true copies of original documents, (i) GST Registration, (ii) PAN, (iii) similar experience of work along- with paper cost (for documents downloaded from website) & EMD from any scheduled Bank in favour of REGISTRAR, NLUO payable at Cuttack in a sealed ENVELOPE and must be super-scribed with Name of the Work: "**Enquiry of quotation Purchase of Miscellaneous Items (Computer / IT) at NLUO, Cuttack.**" and to be addressed to "The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack – 753015". The Sealed quotation should be dropped at bid box kept at *Reception area of Administrative Block* or can be sent through Speed Post/Registered Post only on or before scheduled date & time. The quotation received beyond scheduled date & time because of any reason will not be acceptable at any circumstances. NLUO will not be responsible for any delay. Correction/overwriting must be avoided.

In the absence of Pre Qualification documents duly stamped & signed by the bidder /paper cost/EMD/copy of quotation call notice duly stamped & signed by the bidder in each & every page/contact no. & address of bidder on the envelope/incomplete price bid will be rejected.

The institute reserves the right to reject any/all prospective application at any time without assigning any reason thereof.

**THE QUOTATIONS SHOULD SATISFY THE FOLLOWING TERMS AND CONDITIONS:**

33

1. The rate quoted should be valid till three month. If the rate is valid for any specific period the same may be mentioned.
2. Rate should be quoted for delivery and onsite support during the Guarantee and Warranty period F.O.R./destination, i.e. National Law University, Odisha, CDA, SEC-13, Cuttack-753015 (Odisha).
3. Supplier/vendor should be able to supply and Install the articles in Table-A, within 7 working days of supply order.
4. Complete quotation with specifications (Make/Model) of the articles rate, quantity, amount etc. should given in the quotation.
5. Price once quoted are final, Inquires regarding rate will not be entertained.
6. There should be no cutting, overwriting etc. in the rates in the quotations. Quotations with overwriting, cutting etc are liable to be rejected.
7. Preference will be given to the supplier whose office is in Cuttack or Bhubaneswar.
8. Quantity may vary as per actual requirement at the time of order/Installation.
9. Quotations not complying with the above conditions are liable to be rejected. The authority reserves the right to impose any other condition as deemed necessary in dealing the subject.
10. In view of the wide publicity the details are also available in our website ([www.nluo.ac.in](http://www.nluo.ac.in)), may be seen.
11. Payment will be made after satisfactory completion of supply, testing and receipt of bill in triplicate.
12. Security deposit - 3% of the tender/contract value will be deducted from the bill and will be kept till the completion of warranty period plus one additional month. The supplier may opt to furnish Bank Guarantee of FDR equal to the sum in lieu of it.
13. Preference will be given to the firm, if Manufacture/ Sole distributor/Channel partner.
14. May feel free to contact on Ph. +91 671 2338005, E-mail: [itsupport@nluo.ac.in](mailto:itsupport@nluo.ac.in).
15. The Vice – Chancellor, NLUO, Cuttack reserves to herself/himself the right to accept or reject any or all the quotations either in part or in full without assigning any reason thereof.
16. All disputes including Court Proceedings shall be settled within the Cuttack Jurisdiction only.

Sd/-  
Registrar

**FORM FOR DETAILED INFORMATION BY BIDDER**

Name of Firm/Contractor/Supplier	:
Complete Address for Communication	:
Name of Proprietor/Partner/Managing Director/Director	:
Phone Number	:
Mobile Number	:
E-Mail ID	:
Name and address of Office in/around Cuttack/Bhubaneswar (Enclose address proof)	:
Whether the firm is a registered Firm (Yes/No. Attach Copy of Certificate)	:
PAN Number. (enclose the attested copy of PAN Card)	:
GST Number  (enclose the attested copy of GSTN Certificate)	:
Whether the firm has deposited Earnest Money Deposit (EMD).	:
Details of paper cost	÷
Details of EMD	÷
Bank Details for EMD Refund: i. Beneficiary Name ii. Account No. iii. Bank Name iv. IFSC Code: v. Branch Name	:
Any other information, if necessary.	:

(Authorized Signature of the Bidder with Seal)

**PRICE - SCHEDULE**

**Name of the work: "Enquiry of quotation for implementation (supply, install and commissioning) of IP Surveillance System at NLUO, Cuttack."**

Sl. No.	Item	Description and Preferred Make and Model	Scope of Work	QTY	Unit Price (inclusive of GST)	Sub-Total (inclusive of GST)
1	Web-Cam	Logitech Brio 4k with 5x Digital zoom, Noise cancellation from minimum 1mtr	Supply	2		
2	Tripod for webcam	Height 5.57 feet or more, Load capacity 4.5kg, Aluminium Tripod with 360 Degree Ball Head, Black colour	Supply and demonstration	2		
3	HDMI Switcher (Including power adapter, If required)	4 In 2 Out Professional Type	Supply and demonstration	2		
4	HDMI Switcher (Including power adapter, If required)	2 in 1 Out Professional Type	Supply and demonstration	2		
5	HDMI Splitter (Including power adapter, If required)	1 in 4 out Professional Type	Supply and demonstration	3		
6	HDMI Cable	20 Mtr Honeywell Ver-2.0	Supply and Installation	4		
7	HDMI Cable	15 Mtr Honeywell Ver-2.0	Supply and Installation	2		
8	Pendrive	64GB ver-3.0	Supply	10		
9	Pendrive	16BG ver-3.0	Supply	10		
10	Portable USB Desktop/ Laptop Speaker	Creative Pebble 2.0 USB-Powered Desktop Speakers	Supply	2		
11	Projector Screen	<p><b>Projector Projection Screen: Manual/Pulldown projector screen with auto lock</b></p> <ul style="list-style-type: none"> <li>The agency has to also supply and install steel/GI plat (needs to be painted in white color), and anchor bolts to mount the steel plate on the wall. The screen hanging system/hook will be mounted on the plate.</li> <li>The Screen should be mountable on the wall or ceiling and pulled down to any required height.</li> <li>Screen shall be Easily Pulled Up and Pull Down.</li> </ul>		1		

		<ul style="list-style-type: none"> <li>• Screen should come with auto lock without need for bottom nail.</li> <li>• Matte fabric colour should be white.</li> <li>• Screen size should be 6 feet (height) X 8 feet (Width)</li> </ul> <p><u>Preferred make: Kores/Suvira/ Liberty/equivalent</u></p> <p>Supply, installation and commissioning as per direction of the Engineer in-charge.</p>			
12	External Dvd Drive	Dell/HP USB 3.0	Supply	1	
13	SSD 240GB	Gigabyte, Sata type SSD	Supply	8	
14	Wi-Fi dongle for Desktop	Wi-Fi 6 supported Preferred brand D-Link or equivalent	Supply	2	
<b>TOTAL PRICE (inclusive of GST)</b>					

Grand Total (in word)

.....

\*In case of ambiguity in rate quoted & amount mentioned, lowest among them will only be considered.

No. of Corrections :

No. of Over writings:

**NOTE:-**Bidders are required to quote against each item legibly and arrive at the total cost of work. All pages should be duly signed by the bidder failing which the bid may be rejected.

SIGNATURE OF BIDDER WITH STAMP