

## Academic & Administrative position(s) NLUO

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### 1. ASSISTANT PROFESSOR (LAW) - REGULAR

- (i) Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University or an equivalent degree from an accredited foreign university.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause, candidates, who are or have been awarded Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulation, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor in the University.
- (iv) Preference would be given to candidates having teaching experience or commensurate experience of 5 years or more in National Law Schools/Reputed Law Colleges/University/Reputed Law Firms/Industry or equivalent.

### 2. RESEARCH ASSOCIATES-CUM-TEACHING ASSISTANT (CONTRACTUAL)

- (i) Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University or an equivalent degree from an accredited foreign university.
- (ii) Besides fulfilling the above qualifications, the candidates who have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET will be preferred.

### 3. FINANCE OFFICER (REGULAR)

- (i) Master's Degree with at least 55% of the marks or its equivalent grade of "B" in UGC seven point scale in any discipline from a recognized University/ Institute.

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- (ii) At least 15 years of experience as Assistant Professor in the AGP of Rs. 7000 and above or with 8 years' of service in the AGP of Rs. 8000 and above including as Associate Professor along with experience in educational administration.

**OR**

Comparable experience in research establishment and /or other institutions of higher education.

**OR**

15 years of administrative experience, of which 8 years should be as Deputy Finance Officer or an equivalent post.

- (iii) Chartered Accountant with at least 10 years of experience in total and experience with construction related works in Universities/Educational Institutions will be highly preferred.

### **Desirable Qualifications for Finance Officer:**

- Well versed in the financial / accounting systems.
- Experience in computer systems finance/accounts related software handling for information processing and retrieval.
- Good working knowledge of rules & regulations of Universities, R & D institutions relating to accounts / audit, service conditions and related financial matters.
- Passing of Subordinate Accounts Service (SAS) or its equivalent accounts service examination of Central / State government.
- Background in Audit and Accounts will be given due weightage.

### **OTHER TERMS & CONDITIONS:**

- The period of time taken by candidates to acquire M.Phil and /or Ph.D. Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions.
- Candidates should send self-attested copies of certificates and mark-sheets from matriculation onwards in support of their qualifications. Originals should not be sent along with the application but these must be produced at the time of interview.
- Only shortlisted candidates will be called for interview.
- The University reserves the right to offer a lower position to the selected candidates.
- Separate application form and fee is required for each post.

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- No TA/DA for attending the interview.
- A Demand Draft of Rs. 1000/- (Rupees One Thousand only) towards application fee drawn in favour of "**Registrar – National Law University Odisha, Cuttack**" is also to be enclosed along with the application form.
- Application fees once paid shall not be refunded under any circumstances.
- Applications incomplete in any respect and those received after the last date shall not be entertained.
- The University shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his services shall be terminated.
- In case of any inadvertent mistake in the process of selection which may be detected any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
- In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
- Interested candidates are required to apply in the prescribed format. Format may be downloaded from University website [www.nluo.ac.in](http://www.nluo.ac.in).
- Duly filled in application form along with the relevant supporting documents & CV should be sent to **Registrar, National Law University Odisha, Cuttack, Kathjodi Campus, CDA, Cuttack -753015 ON OR BEFORE 20<sup>th</sup> February, 2018**. The University shall not be responsible for any postal delay. Applications received after the stipulated date will not be considered.

### NOTWITHSTANDING ANYTHING CONTAINED ABOVE:-

- **The University reserves all rights to increase/decrease the number of posts.**
- **The University reserves all rights to make/not to make appointment on particular post/s.**
- **The University also reserves all rights to cancel this advertisement without assigning any reason.**

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- The University reserves all rights to pre-pone/postpone the interview schedule depending upon the availability of the experts.
  - Applicants must apply on prescribed form available on NLUO website.
  - The envelope should be super scribed as “Application for the post of -  
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  - Only shortlisted candidates will be called for interview through email.  
No TA/DA will be paid.
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