



National Law University Odisha

(established by Odisha Act IV of 2008)

Accredited with grade 'A' by NAAC

31

QUOTATION CALL NOTICE

No. NLUO/ACAD/18464/2023

Dt. 06/01/2023

The Registrar, National Law University Odisha, Cuttack invites sealed item rate quotations for the following work/items.

Name of the Work: "Enquiry of quotation for Purchase of Miscellaneous Items (Computer / IT) at NLUO, Cuttack."

Last date & time of receipt of Quotation	11/01/2023 at 14.30 PM
Date & time of opening of Quotation	11/01/2023 at 15.00 PM

Intending eligible bidders must enclose PRE QUALIFICATION documents i.e. self-attested true copies of original documents, (i) GST Registration, (ii) PAN, along-with paper cost (for documents downloaded from website) & EMD from any scheduled Bank in favour of REGISTRAR, NLUO payable at Cuttack in a sealed ENVELOPE and must be super-scribed with Name of the Work: "Enquiry of quotation Purchase of Miscellaneous Items (Computer / IT) at NLUO, Cuttack." and to be addressed to "The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack – 753015".

In the absence of Pre Qualification documents duly stamped & signed by the bidder /paper cost/EMD/copy of quotation call notice duly stamped & signed by the bidder in each & every page/contact no. & address of bidder on the envelope/incomplete price bid will be rejected.

The institute reserves the right to reject any/all prospective application at any time without assigning any reason thereof.

THE QUOTATIONS SHOULD SATISFY THE FOLLOWING TERMS AND CONDITIONS:

1. The rate quoted should be valid till three month. If the rate is valid for any specific period the same may be mentioned.
2. Rate should be quoted for delivery and onsite support during the Guarantee and Warranty period F.O.R./destination, i.e. National Law University, Odisha, CDA, SEC-13, Cuttack-753015 (Odisha).
3. The product should have minimum one year warranty.
4. Supplier/vendor should be able to supply and Install the articles in Table-A, within 10 working days of supply order.
5. Complete quotation with specifications (Make/Model) of the articles rate, quantity, amount etc. should given in the quotation.
6. Price once quoted are final, Inquires regarding rate will not be entertained.
7. There should be no cutting, overwriting etc. in the rates in the quotations. Quotations with overwriting, cutting etc are liable to be rejected.
8. Preference will be given to the supplier whose office is in Cuttack or Bhubaneswar.

9. Quantity may vary as per actual requirement at the time of order/Installation.
10. Quotations not complying with the above conditions are liable to be rejected. The authority reserves the right to impose any other condition as deemed necessary in dealing the subject.
11. In view of the wide publicity the details are also available in our website (www.nluo.ac.in), may be seen.
12. Payment will be made after satisfactory completion of supply, testing and receipt of bill in triplicate.
13. Preference will be given to the firm, if Manufacture/ Sole distributor/Channel partner.
14. May feel free to contact on Ph. +91 671 2338005, E-mail: itsupport@nluo.ac.in.
15. The Vice – Chancellor, NLUO, Cuttack reserves to herself/himself the right to accept or reject any or all the quotations either in part or in full without assigning any reason thereof.
16. All disputes including Court Proceedings shall be settled within the Cuttack Jurisdiction only.

Sd/-
Registrar

**FORM FOR DETAILED INFORMATION BY BIDDER**

Name of Firm/Contractor/Supplier	:
Complete Address for Communication	:
Name of Proprietor/Partner/Managing Director/Director	:
Phone Number	:
Mobile Number	:
E-Mail ID	:
Name and address of Office in/around Cuttack/Bhubaneswar (Enclose address proof)	:
Whether the firm is a registered Firm (Yes/No. Attach Copy of Certificate)	:
PAN Number. (enclose the attested copy of PAN Card)	:
GST Number (enclose the attested copy of GSTN Certificate)	:
Any other information, if necessary.	:

(Authorized Signature of the Bidder with Seal)

PRICE - SCHEDULE

Name of the work: "Enquiry of quotation for implementation (supply, install and commissioning) of IP Surveillance System at NLUO, Cuttack."

SL. No.	ITEM	PREFERED MAKE	DESCRIPTION	QTY	Unit	Price (inclusive of GST)
1	Portable Rechargeable Speaker with Microphone	Ahuja	Ahuja NBA-15 Portable Rechargeable Speaker with 1 No Neckband Microphone	25	No	
2	PPT PRESENTER	LOGITECH	R400	23	No	
TOTAL						

Grand Total (in word)

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*In case of ambiguity in rate quoted & amount mentioned, lowest among them will only be considered.

No. of Corrections :

No. of Over writings:

NOTE:-Bidders are required to quote against each item legibly and arrive at the total cost of work. All pages should be duly signed by the bidder failing which the bid may be rejected.

SIGNATURE OF BIDDER WITH STAMP