



MEETING OF IN-HOUSE MEMBERS OF INTERNAL  
QUALITY ASSURANCE CELL  
NATIONAL LAW UNIVERSITY ODISHA

Minutes of the meeting  
Held on Friday, 30th August 2019 in  
Conference Hall, Administrative Building,  
National Law University Odisha at 12:00 pm

Internal Quality Assurance Cell (IQAC) of National Law University Odisha has called a meeting of its in-house members on Friday, August 30, 2019 at 12:00 pm. The following members of IQAC were present in the meeting:

1. Prof. (Dr.) Srikrishna Deva Rao, Vice-Chancellor, Chairperson, IQAC
2. Dr. A Aruna Sri Lakshmi, Professor of Law, Director, IQAC
3. Dr. Dolly Jabbal, Member Secretary, IQAC
4. Prof. Rita Ray, Adjunct Professor, Member, IQAC
5. Prof. Sheela Rai, Professor of Law, Member, IQAC
6. Prof. S. Sachidanandam, Senior Adjunct Professor, Member, IQAC
7. Mr. AbhikMajumdar, Assistant Professor of Law, Member, IQAC
8. Mr. A B Debasis Rout, Assistant Professor of Finance, Member, IQAC
9. Mr. Rajat Solanki, Assistant Professor of Law, Member, IQAC
10. Mr. Mayank Tiwari, Assistant Professor of Law, Member, IQAC
11. Ms. Arjyalopa Mishra, Assistant Professor of Management, Member, IQAC
12. Prof. YogeshPratap Singh, Registrar, Special Invitee

Following members were not present in the meeting:

1. Dr. RanginPallavTripathy, Assistant Professor of Law, Member, IQAC
2. Ms. Suman Dash Bhattamishra, Assistant Professor of Law, Member, IQAC
3. Mr. SabyasachiMohanty, Assistant Finance Officer, Member, IQAC

Following were the agenda items of the meeting:-

Item Number	Agenda Item
1	To discuss about the development of MOOCs at Under Graduate and Post Graduate Level
2	To take note of measures taken by the faculty members to improve the course structure
3	To discuss the involvement of Alumni in course outline development and university programmes
4	To discuss the measures for encouraging the faculty members for undertaking research projects
5	To discuss the measures to promote higher education and placement for the students
6	Any other item with the permission of Chairperson, IQAC

  
**Registrar**  
National Law University, Odisha

The proceedings of the meeting are as follows:

Hon'ble Vice-Chancellor, Prof. (Dr.) Srikrishna Deva Rao, Chairperson, IQAC delivered the welcome address and introduced the topic of MOOCs before the meeting. He focussed on development of MOOC courses by the faculty members.

**Agenda No. 1:**

Dr. A Aruna Sri Lakshmi, Professor of Law, Director, IQAC made a presentation on need for development of MOOC courses and its framework as per the UGC guidelines. She discussed about the importance of MOOC course for the student and faculty members. Dr. Lakshmi discussed with the members scheme of SWAYAM MOOCS and need to develop and integrate the course into teaching and learning according to current requirements.

**Agenda No. 2**

Director, IQAC then discussed about several initiatives taken by faculty members to improve course structure. The method of introducing changes in the course structure to include the topics covered in competitive examinations was discussed in detail. Prof. Rao directed to take note of updation of syllabus as per the current requirements of competitive examinations, bar and bench requirements.

**Agenda No. 3**

It was discussed that in current times the course outline development is very important for the student internship and placements. In this regard, Prof. Sachidanandam suggested to involve Alumni in course outline development. It was further suggested that the University must take active steps to invite Alumni in Academic programmes of the university.

**Agenda No. 4**

Prof. Sheela Rai, Professor of Law informed that university is taking active steps in encouraging the faculty members for undertaking research projects. She appraised in the meeting the projects undertaken by the university through different research centres.

**Agenda No. 5**

Director IQAC appraised the members about the measures undertaken by university to promote higher education and placement for the students passing out of the university.

Dr. Dolly Jabbal suggested that the Internship Committee, Recruitment Co-Ordination Committee and Alumni Relation Society of the university should be more actively involved to create awareness among students for carrying on higher education and developing professional skills of the students.

Dr. Arjyalopa Mishra and Mr. Mayank Tiwari discussed the initiatives taken by Internship Committee, Recruitment Co-Ordination Committee by involvement of Alumni for improving the employability of the students.

The Meeting concluded with vote of thanks from Director, IQAC

Prof. (Dr.) Yogesh Pratap Singh  
Registrar, NLUO

  
**Registrar**  
National Law University, Odisha



**MEETING OF IN-HOUSE MEMBERS OF INTERNAL QUALITY ASSURANCE  
CELL**

**NATIONAL LAW UNIVERSITY ODISHA**

Minutes of the meeting held on

Friday, 22nd November 2019 in

Conference Hall, Administrative Building, National Law University Odisha at 03:00 pm

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Internal Quality Assurance Committee (IQAC) of National Law University Odisha has called a meeting of its in-house and external members on 22<sup>nd</sup> November 2019 (Friday) at 03:00 pm. The following members of IQAC were present in the meeting:

Prof. (Dr.) Srikrishna Deva Rao, Vice-Chancellor, Chairperson, IQAC

Prof. A Aruna Sri Lakshmi, Professor of Law, Director, IQAC

Dr. Dolly Jabbal, Member Secretary, IQAC

Prof. Rita Ray, Adjunct Professor, Member, IQAC

Prof. S. Sachidanandam, Senior Adjunct Professor, Member, IQAC

Dr. Abhik Majumdar, Assistant Professor of Law, Member, IQAC

Mr. A B Debasis Rout, Assistant Professor of Finance, Member, IQAC

Mr. Rajat Solanki, Assistant Professor of Law, Member, IQAC

Mr. Mayank Tiwari, Assistant Professor of Law, Member, IQAC

Ms. Arjyalopa Mishra, Assistant Professor of Management, Member, IQAC

Prof. Yogesh Pratap Singh, Registrar, Special Invitee

**Following members were not present in the meeting:**

Prof. Sheela Rai, Professor of Law, Member, IQAC

Dr. Rangin Pallav Tripathy, Assistant Professor of Law, Member, IQAC

Dr. Suman Dash Bhattamishra, Assistant Professor of Law, Member, IQAC

Mr. Sabyasachi Mohanty, Assistant Finance Officer, Member, IQAC

  
**Registrar**  
**National Law University, Odisha**



Following were the agenda of the meeting:-

Item Number	Agenda Item
1	Initiatives taken by IQAC during the Academic Year
2	Strengthening the clinical courses
3	Involve the faculty members in training programmes conducted by research centres
4	Strengthen the research centres
5	Increase the number of Seminar papers to be offered for fourth year and fifth year UG courses
6	Any other item with the permission of Chairperson, IQAC

The proceedings of the meeting are as follows:

Prof. Dr. Srikrishna Deva Rao, Vice-Chancellor, National Law University Odisha and Chairperson, IQAC delivered the welcome address.

**Item No. 1:**

Prof. A Aruna Sri Lakshmi, Professor of Law, Director, IQAC discussed with members about the initiatives taken by the IQAC during the academic year. She discussed about the initiatives taken by IQAC for conducting workshops, seminars and conferences to improve the teaching learning process of the faculty and students. The conduct of these programmes will help in improving the quality culture of the university.

**Item No. 2**

Prof. (Dr.) Srikrishna Deva Rao, Vice-Chancellor directed that proper steps must be undertaken to strengthen the clinical courses. Clinic courses are backbone of the legal education as it enables the students to have experiential learning.

Prof. Rita Ray suggested that the teachers taking clinical course must devote their full attention to guide students during fieldwork and report writing.

**Item 3 and 4**

Prof. S. Sachidanandam suggested that more faculty members should be involved as resource persons in training programmes conducted by research centres of the University like Centre for Child Rights etc. He added that training programmes conducted by University centres will improve the reputation of centres and benefit them in obtaining new projects from State Centre Government.

**Item No 5**

While discussing the importance of Seminar papers for students Prof. Yogesh Pratap Singh, suggested that there is need to increase the number of Seminar Papers offered to fourth year and fifth year students. He further added that the UG Council must discuss about the new subjects of contemporary relevance to be added as Seminar/ Optional Papers to enable the students to meet with global competition.

The Meeting concluded with vote of thanks from Director, IQAC

  
Prof. (Dr.) Yogesh Pratap Singh  
Registrar, NLUO

**Registrar**  
**National Law University, Odisha**



## NATIONAL LAW UNIVERSITY ODISHA

### Minutes of the IQAC Meeting

The IQAC meeting was held on 14<sup>th</sup> March 2020 at 3 PM in Conference Hall, Administrative Block, NLU Odisha.

The following members were present:

1. Prof. (Dr.) Srikrishna Deva Rao, Vice Chancellor, Chairperson, IQAC
2. Prof. Soumendra Mohan Patnaik, VC, Utkal University, External Members, IQAC
3. Prof. (Dr.) S. Peppin, Dean, Xavier School of Sustainability, XIMB, Bhubaneswar, External Members, IQAC
4. Prof. A Aruna Sri Lakshmi, Professor of Law, Director, IQAC
5. Prof. S. Sachidanandam, Senior Adjunct Professor of Law, Member, IQAC
6. Prof. Sheela Rai, Professor of Law, Member, IQAC
7. Dr. Dolly Jabbal, Professor of Law, Member, IQAC
8. Mr. Abhik Majumdar, Assistant Professor of Law, Member, IQAC
9. Dr. Arjyalopa Mishra, Assistant Professor of Management, Member, IQAC
10. Mr. Mayank Tiwari, Assistant Professor of Law, Member, IQAC
11. Mr. A B Debasis Rout, Assistant Professor of Finance, Member, IQAC
12. Mr. Rajat Solanki, Assistant Professor of Law, Member, IQAC
13. Dr. Owais Hasan Khan, Assistant Professor of Law, Member, IQAC
14. Ms. Nikita Pattajoshi, Assistant Professor of Law, Member, IQAC (Alumni)
15. Mr. Soubhagya Sundar Nanda, RATA and Ph.D. Scholar, Student Member

The following members were not present and requested for absence from the meeting

1. Prof. R. Venkata Rao, Former Vice-Chancellor, NLSIU, Bangalore, External Member, IQAC
2. Prof. R.V. Rajakumar, Director, IIT Bhubaneswar, External Member, IQAC
3. Mr. Manish Kharbanda, Advisor, Corporate Affairs, Legal CSR & New Mines Development, Jindal Steel and Power Ltd., Angul, External Member, IQAC
4. Prof. Yogesh Pratap Singh, Registrar (I/c), Member Secretary, IQAC
5. Prof. Rita Ray, Adjunct Professor of Sociology, Member, IQAC
6. Dr. Suman Dash Bhattamishra, Assistant Professor of Law, Member, IQAC
7. Mr. Sabyasachi Mohanty, Assistant Finance Officer, Member, IQAC

**Registrar**  
National Law University, Odisha



Following are the agenda of the meeting:-

Item No	Agenda Items
1.	Submission of AQAR 2018-19
2.	Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
3.	Ensuring the adequacy, maintenance and proper allocation of support structure and services-discussion
4.	Budget proposals from department
5.	Budget analysis(capital expenditure, operational expenditure)
6.	MOUs with other Institutions'/Industry
7.	Placement and higher studies
8.	Any other with the permission of Chairman, IQAC

Following are the proceedings of the meeting:-

Welcome Address:

Welcome address was delivered by Prof. (Dr.) Srikrishna Deva Rao, Vice Chancellor, NLU Odisha. Prof. Rao introduced the university and its functionality to the esteemed guests of the university.

#### **Agenda 01**

Prof. (Dr.) A Aruna Srilakshmi, Director, IQAC, NLU Odisha briefed the members about the present meeting and its agenda. Prof. Srilakshmi also introduced the academic programmes, curricular, co-curricular and extracurricular activities of the university. Introduction was followed by detailed presentation of the AQAR 2018-2019 of National Law University Odisha.

#### **Agenda 02**

Prof. (Dr) Dolly Jabbal presented on Management Information System and its importance for all round functioning of the university.

#### **Agenda 03**

Prof. (Dr.) Srikrishna Deva Rao, Vice Chancellor, NLU Odisha discussed support structure amongst students, teachers and staff.

#### **Agenda 04 and 05**

Mr. A B Debasis Rout presented budgetary matters of the university. Mr. Rout gave snapshot of the university budget during FY 2018-19 and FY 2019-20.

Prof. (Dr.) Soumendra Mohan Pattnaik, Vice Chancellor, Utkal University suggested creation of separate budgetary head for maintenance. [Contact NBCCR or CPW for maintenance of the university, as happening in Utkal University.]

Prof. (Dr.) S. Peppin, Dean, XSRM Bhubaneswar shared experience from XSRM and suggested achieving independence in terms of finance, particularly for maintenance. Such maintenance can be done through corpus and interest thereof. Prof. Peppin also stressed on sustainability.

#### **Agenda 06 and Agenda 07**

Prof. (Dr.) Srikrishna Deva Rao presented on MOUs with other institutions and industry. Prof. Rao stressed on collaboration with experts from different fields which will also strengthen placement of the students.

Prof. (Dr.) S. Peppin, Professor of Management, Dean, Xavier Institute of Rural Management appreciated the progress being made by NLU Odisha and placed on record the efforts made by Vice-Chancellor and faculty members. He suggested that continuous improvement and evaluation monthly basis on all the criteria would set a bench mark for the quality assessment and identify the areas of innovation. He also suggested for students engagement and their contribution to the institution building and that the students happiness index should be achieved. As regard governance part, he recommended that decentralisation and delegation of responsibility would achieve proper governance and suggested for best use of technology, training of staff and celebrating the staff's birthday would fill the gap between the administration and the staff. He also suggested to create E-campus by the use of technology and create culture of work ethics.

Prof. (Dr.) Soumendra Mohan Pattnaik, Vice-Chancellor, Utkal University suggested that Informal Discussion Group (IDG) should be converted as Student Driven Discussion Group and be part of university structure. He gave certain suggestions to reward the faculty and staff for best performance on foundation day. Refresher training for non-teaching staff in HRDC. He also suggested that Informal Study Group would be created to give Civil services and other competitive test support for the recommended alumni should be approached with a specific project like they provide sponsored seat, equity and free waivers for students. Hobby club for students and soft skills training be introduced to generate NLU Odisha USP, tribal laws, un-codified customary laws and culture can be one such identified best practices.

Meeting was concluded with the vote of thanks from Director, IQAC Dr. AArunaSrilakshmi.

Prof. (Dr.) Yogesh Pratap Singh  
Registrar, NLUO

  
Registrar  
National Law University, Odisha