# NATIONAL LAW UNIVERSITY ODISHA

**Instructions to Candidates (*opted 'FREEZE' option on CLAT portal*) for Admission to the 5-year B.A., LL.B. (Hons.)/ B.B. A., LL.B. (Hons.) Program & LL.M Program 2024 – 2025**

Welcome to National Law University Odisha.

**Candidates who have been allotted NLUO, Cuttack by the Consortium of NLUs on the basis of CLAT-2024 merit and opted 'FREEZE' option on CLAT portal are required to complete the following formalities:**

1.  The admission process at NLUO through the ERP portal of NLU Odisha is of 2 steps;

    *   STEP-1: Candidates has to register in the NLUO ERP portal (link will be sent separately **by the last week of January** to only those candidates who have opted 'FREEZE' option for NLU Odisha)**.**

    *   STEP-**2:** After screening registered information of the candidature the University will assign fees template (fees to be paid by individual student on case-to-case basis).

    **NOTE:** Fees payment option will be enabled and visible to the candidates only after the screening of the information submitted and assigning of fees template by the University officials manually to the candidate.

2.  The candidates who opt for 'Freeze' to register of ERP portal and remit the fee through online transfer only as per the details.

3.  Candidates need to fill in the online registration form carefully, and upload the documents through ERP Portal. After submission of registration form, candidate will receive login ID and password through an auto generated email.

4.  The information filled shouldn't contradict the information available on CLAT portal.

5.  Based on the information provided and on verification of the documents submitted, NLUO reserves all rights to **Accept / Not Accept** any form.

6.  All the above processes should be completed within the scheduled time line provided in the Admission Counselling Guidelines on the Consortium website. No extension of time will be given to the candidates by NLUO beyond the dates indicated by the Consortium.

7.  Candidates who fail to pay the Fee to NLUO and submit the documents (in ERP portal of the NLU Odisha) within the timeline as given in the Schedule will not be considered for admission at NLUO and they will also not be considered for allotment in subsequent lists issued by the CLAT Consortium.

8.  **FEE TO BE PAID TO NLUO FOR CONFIRMATION OF THE ADMISSION: B.A. / BB.A. LL.B. and LL.M.:**

| Programs→ | UG | | PG | |
|---|---|---|---|---|
| **Pattern↓** | **General** | **SC/ST/PWD** | **General** | **SC/ST/PWD** |
| **Security Deposit** | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **Per Annum** | 2,46,890.00 | 2,46,890.00 | 1,86,890.00 | 1,86,890.00 |
| **To be deposited at NLUO for 1st Semester = Security Deposit + ½ of the Tuition Fees + All other Annual Fees** | 10,000.00 + 60,000.00 + 1,26,890.00 = **1,96,890.00** | 10,000.00 + 60,000.00 + 1,26,890.00 = **1,96,890.00** | 10,000.00 +35,000.00 +1,16,890.00 =**1,61,890.00** | 10,000.00 +35,000.00 +1,16,890.00 =**1,61,890.00** |
| **Deposited at CLAT Consortium   (-)** | 50,000.00 | 40,000.00 | 50,000.00 | 40,000.00 |
| **Balance amount to be deposited at NLUO for 1st Semester** | **1,46,890.00** | **1,56,890.00** | **1,11,890.00** | **1,21,890.00** |
| *To be deposited at NLUO for 2nd Semester* | *60,000.00* | *60,000.00* | *35,000.00* | *35,000.00* |

**Note:**

● Fees for the1st Semester must be deposited as per the schedule defined by CLAT-2024 Consortium.

● Fees for the 2$^{nd}$ Semester must be deposited as per the future notification.

● Students have to make an online payment to NLUO using the paymentgateway available in the ERP portal.

9.  Candidates should submit the scanned copy of their documents on the basis of which the provisional admission will be offered. In case any discrepancy is found on a later date and / or on physical verification of original documents, the provisional admission offered will stand automatically cancelled and the total fee paid by them will be forfeited. The University may even file a criminal complaint against the candidates in case of submission of fake documents.

10. The Class Schedule and other information for the First Semester will be communicated in due course of time.

**NOTE:** Those candidates, who has opted for Domicile Category of Odisha should fulfill following criteria and need to upload domicile certificate of Odisha in the CLAT portal:

I.  Must have passed 12$^{th}$ (or equivalent) for admission into UG course and LLB (or equivalent) for admission into PG course from an educational institute located at Odisha.

AND

II. Must able to submit a Residence /Domicile Certificate of Odisha.